

Setting up Chromebook

1. Charge device for one hour
2. Each Chromebook has been assigned to a specific child. Switch the device The Welcome page should reflect the child's name and surname.
3. Enter the Password (default):
4. Upon first login, open the 'Play Store' application. The relevant applications will download and install automatically, provided that you are connected to the internet. If you are setting the device up at school (NHHS), you will automatically be logged onto the school's wifi network. If you are setting up the device at a different location (i.e. home), then select your private network to connect to the internet.

Accessing NHHS email account

1. Click on Gmail icon
2. Username: **admno@nhhslearners.co.za** [the admno is either the 4- or 5-digit administration number]
3. Password (default):

Setting up MiEbooks

1. Click on the MiEbooks application
2. Select account type: **School/Institution**
3. Insert **Norman Henshilwood High School** as the institution (School name will appear when first few characters are entered).
4. Username: **name.surname**
5. Password:
6. Check that your enrolled groups are correct i.e. these are the subjects which you have been enrolled for 2018.
7. Then click 'Save'.
8. If enrolled groups are incorrect, please bring it to the attention of the ICT Team.
9. Close the application.
10. Start the application again, this will direct you to the MiEbooks Library.
11. Each textbook will need to be downloaded. Click 'tap to download'
12. Refer to ITSI Manual (Learner and Parent guide) to familiarise yourself with the application.

Updating MiEbooks application (when necessary)

1. Click on 'Play Store' icon
2. Find MiEbooks Application
3. Click update

Please refer any problems/technical difficulties to the ICT Team.