

Don't Wait!



2025 Admissions for Grade R and Transfer requests

Toelatings vir graad R en aansoeke vir oorplasinge in 2025

Ukwamkelwa kwabafundi kwiBakala R nezicelo zokutshintshela umfundi kwesinye isikolo ngo-2025

1 to 16 August 2024

Application period for Grade R and Transfers

Grade 2 - 7 and 9 - 12



wcedonline.westerncape.gov.za

Application period for Grade 1 and 8: 11 March - 12 April 2024

2025 Admissions for Grade R and Transfer requests

Application period from

1 - 16 August 2024

Grade R

Parents apply online.

Supporting documents must be uploaded.



Immunisation card
(Primary School only).



ID, birth certificate, passport, study permit or proof of application or police affidavit.



Proof of Residence.

Transfer requests

- Learners in Grades 2 - 7 and 9 - 12. Only relocation requests will be considered.
- Parents to complete a Transfer Request Application form.
- Submit the form with supporting documents to the school of your choice or district office.



Last school report card
(for learners who have been to school).



ID, birth certificate, passport, study permit or proof of application or police affidavit.



Proof of Residence.

- Forms can be submitted via e-mail.

- Forms will be available at schools or online at wcedonline.westerncape.gov.za.

Further information will be available online during the application period **1 - 16 August 2024**.

An appeal can be submitted to the Provincial Minister of Education as from 1 October 2024 (Gr R & Transfers). Submissions, with supporting documents, must be sent to edadmin.edumin@westerncape.gov.za.

Toelatings vir graad R en aansoeke vir oorplasinge in 2025

Aansoektydperk:

1 - 16 Augustus 2024

Grad R

Ouers doen aanlyn aansoek.

Ondersteunende dokumente moet opgelaaai word.



Inentingskaart
(slegs laerskole)



ID, geboorte sertifikaat, studiepermit of bewys van aansoek of beedigde verklaring.



Bewys van verblyf.

Aansoeke vir oorplasinge

- Leerders in graad 2 tot 7 en 9 tot 12.
- Slegs aansoeke vir oorplasinge weens verhuising sal oorweeg word.
- Ouers moet 'n aansoekvorm vir die oorplasing voltooi.
- Die vorm, asook alle stawende dokumente, moet by die skool van u keuse of by die tersaaklike distrikskantoor ingedien word.



Laaste skoolrapport
(vir leerders wat skool bygewoon het).



ID, geboorte sertifikaat, studiepermit of bewys van aansoek of beedigde verklaring.



Bewys van verblyf.

- Die vorms kan via e-pos ingedien word.

- Die vorms sal by skole beskikbaar wees, of kan aanlyn afgelaai word by wcedonline.westerncape.gov.za

Meer inligting sal gedurende die aansoektydperk vanaf **1 tot 16 Augustus 2024** beskikbaar wees.

'n Appèl kan aan die Provinsiale Minister van Onderwys gerig word vanaf 1 Oktober 2024 (Gr R & Oorplasinge). Voorleggings, met stawende dokumente, moet ingesdien word by edumin.edumin@westerncape.gov.za.



NORMAN HENSILWOOD HIGH SCHOOL

Constantia Road, Constantia, 7806 Tel: + 27 (0)21 797 8043 Fax: +27 21 797 3049

Email: admissions@nhhs.co.za

Please
attach
Photo
here

APPLICATION FOR ADMISSION

APPLICATION FOR ADMISSION INTO GRADE:						
Mark with an X		9	10	11		
DATE FOR WHICH ADMISSION IS SOUGHT						

SECTION A: LEARNER DETAILS (as appears on Birth Certificate - use block letters)			
School currently attended by Learner			
Surname of Learner			
First Names of Learner			
Preferred Name, if different to first name above			
Date of Birth		Place of Birth	
Home Language		If not South African Citizen Date of Arrival in SA	
Citizenship		Study permit number	
ID Number		Study permit expiry date	
Other schools attended (indicate years)		Place in family	
Highest grade passed		Religious faith of Learner	

SECTION B: DETAILS PERTAINING TO FAMILY AT NORMAN HENSILWOOD HIGH SCHOOL			
Name of sister/brother at NHHS:		Grade	House
		Grade	
Was your brother/sister/mother/father/ Grandmother/grandfather a pupil at NHHS?	Name		Year matriculated
	Name		Year matriculated

<p><u>APPLICATION INFORMATION AND REQUIREMENTS</u></p> <ul style="list-style-type: none"> Please complete ALL sections. Please supply a physical address as well as a postal address if applicable. The supplying of false information will invalidate this application. The application must be accompanied by the following documents: <u>Certified</u> copies of (1) Latest year-end school report (2) Learner's Birth Certificate and/or ID document, (3) both parents' ID documents (4) Utility bill as Proof of residence; (5) Learner's Questionnaire (6) Parent's motivation (why have you chose NHHS?) (7) One passport size photograph of learner (8) Study permit for immigrant learners <p><u>CLOSING DATE FOR APPLICATIONS: Grade 9-11: 16 August 2024</u></p> <p>NO INCOMPLETE FORMS WILL BE ACCEPTED</p> <p>Completion of this application form does <u>not</u> guarantee that your child will be accepted at Norman Henshilwood High School.</p>

CHECKLIST: Have you included the following documents and all parties signed the form?

Report		Utility bill/Lease agreement as proof of primary residence	
Birth certificate/ID		Study permit if required	
Parent ID documents		Learner questionnaire and parent motivation	

SECTION C: DETAILS PERTAINING TO ACADEMIC PERFORMANCE

Has the applicant undergone remedial education?			YES	NO
Has the applicant previously repeated a grade?	YES	NO	If YES, which grade? _____	

SECTION D: DETAILS PERTAINING TO BIOLOGICAL PARENTS.

	FATHER:	MOTHER:
Surname		
First Names		
Date of Birth		
Citizenship		
ID Number (Passport Number if not SA citizen)		
Occupation		
Name of Employer		
Home Telephone number		
Work Telephone number		
Cell Phone number		
E-mail address		
Marital Status		
Residential address		
	Code:	Code:
Postal Address		
	Code:	Code:

LEGAL CUSTODIAN

Please indicate <u>custodial parent</u> (if applicable)	Father	Mother			
Please indicate <u>legal guardian</u>	Father	Mother	Other? (Please supply proof)		
With whom does the learner reside?	Both parents	Father	Mother	Grandparents	Guardian

SECTION E: DETAILS PERTAINING TO OTHER CAREGIVERS WHO ACT AS PARENTS (Stepparents, Guardians)

RELATIONSHIP TO LEARNER	1.	2.
Surname		
First Names		
Date of Birth		
Citizenship		
ID Number (Passport Number if not SA citizen)		
Occupation		
Name of Employer		
Home Telephone number		
Work Telephone number		

Cell Phone number		
E-mail address		
Marital Status		
Residential address		
	Code:	Code:

SECTION F: DETAILS PERTAINING TO MEDICAL INFORMATION – Please indicate

Illnesses your son / daughter has had	Measles	German Measles	Whooping Cough	Mumps	Chicken Pox
Other important illnesses - current or in the past	Asthma	Epilepsy	?		?
Illnesses against which immunised	Tuberculosis	Whooping Cough	Polio	Measles	
	Mumps	German Measles	Diphtheria		
Operations your son / daughter has had. Give date and nature of operation.					

SECTION G: DATA PERTAINING TO THE PAYMENT OF SCHOOL FEES

Please note that Norman Henshilwood High School is declared a FEE PAYING SCHOOL in terms of the relevant legislation, and that by enrolling your child at the school, you are accepting an obligation to contribute financially towards the education she receives. PLEASE COMPLETE ALL ANSWERS.

I understand that Norman Henshilwood High School is a fee paying school, and am willing and <u>able to meet my obligations</u> in this regard.	YES	NO
I intend applying for a <u>full or partial exemption</u> to help me meet my obligations in this regard.	YES	NO
If your child's fees are paid by a <u>third party</u> (not the biological parents), please provide the following details:		
Name of person		
Physical address of person/sponsor		
Tel (h)		Cell
Tel (w)		Email:

SECTION H: DECLARATION

- I have read and understood the CODE OF CONDUCT, the SCHOOL MISSION STATEMENT and undertake to abide by the RULES AND REGULATIONS applicable to the school and will ensure that my son /daughter adheres to the same.
- I agree to the rules and regulations governing the wearing of the full school uniform.
- I/We understand that smoking and the use and abuse of any drug or alcohol in or out of school uniform on or off the School premises is an infringement of the School Rules and Code of Conduct and will not under any circumstances be tolerated.
- I hereby give permission that the above mentioned learner may take part in the extra-mural activities, cultural events and sport of this school and will not hold the school or teacher or coach liable for injuries incurred provided that reasonable care is taken to ensure the safety of the learners.
- I will ensure that my son / daughter's personal belongings are marked with her name and adequately insured and that while every reasonable effort will be made to prevent losses or damage to a learner's clothing and equipment the School cannot be held liable for such
- I take responsibility for ensuring that my son /daughter is adequately insured against personal injury or related risks
- I agree and undertake to pay NORMAN HENSHILWOOD HIGH SCHOOL such SCHOOL FEES as are levied from time to time as and WHEN same BECOME DUE AND PAYABLE.
 - In terms of Section 40 of the SASA, the school may enforce the payment of school fees
 - In terms of Section 39 of the SA Schools Act, parents are liable for the payment of school fees.
 - Parents are jointly and severally liable for the payment of school fees.
- I/We understand that the School reserves the right to verify all information supplied herein. I/We further undertake to pay all legal costs, including attorney/client fees and collection costs incurred by the school in the event of the school having to take legal action for the recovery of school fees.
- I agree that my son / daughter's photograph may be used in relation to school activities in the newsletter, NHHS social media and website
- Parents who are unable to pay school fees may apply for exemption of these fees.
- I understand that a full term's notice is required or I shall be liable for a full term's fees.
- I hereby choose domicilium citandi et executandi (official address) as listed above.

- I will notify the school, in writing, of an address or contact number change.

I/We hereby declare that the information which I have recorded in this form is true and correct and by my signature below, I give the Chairman of the School Governing Body or his designate, permission to check and confirm any of the details listed by me. I understand that should any of the information supplied be found to be false, my application may be disqualified.

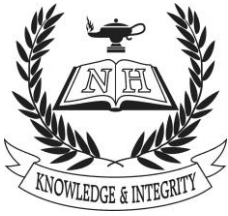
SIGNATURES			
Signature of Applicant		Date	
Signature of Father		Date	
Signature of Mother		Date	



NORMAN HENSHELWOOD HIGH SCHOOL

LEARNER'S QUESTIONNAIRE

1. Name: _____
2. Name of your present school: _____
3. Name of the High School nearest to where you live: _____
4. How will you get to school if you come to Norman Henshilwood High School? By walking/ bicycle/ car /bus / train / taxi (Please underline)
5. Name the types of <u>sport</u> , <u>service</u> and <u>cultural activities</u> in which you take part at school. _____ _____
6. Name any other forms of <u>sport</u> or <u>other activities</u> , <i>not taught at your school</i> , in which you take part: _____ _____
7. Do you have any leadership positions at your school? Please state the position and what your duties are: _____ _____
8. Do you enjoy reading? YES/NO _____ Name some of the books you have read for pleasure this year (not school set work books): _____ _____
9. Do you have lessons after school in: Ballet / Dance / Art / Music / Other Provide details here: _____ _____ _____
10. If you have completed exams in any of the Art forms, provide the following information Dance: Exam level achieved: _____ Music: Instrument: _____ Exam grade achieved: _____ Instrument: _____ Exam grade achieved: _____ Theory - Exam grade achieved: _____



NORMAN HENSILWOOD HIGH SCHOOL

VISION STATEMENT

Norman Henshilwood High School: Our vision is to foster academic and excellence and develop social and extra-curricular growth, which challenges learners and educators to realize their full potential in a secure and caring environment, with the support of the community.

VALUES

VALUE	DESCRIPTION
COMMITMENT	We commit to doing the best you can do. Strive for excellence in all that we do.
INTEGRITY	We conduct ourselves in all areas of our lives with honesty, honour and trustworthiness
DETERMINATION	We strive to persevere towards a difficult goal in of the obstacles, never give up
HUMILITY	We are mindful, humble and modest about our achievements/abilities
ACCOUNTABILITY	We are responsible citizens and remain true to our communities in all spheres Of our lives.
TRUSTWORTHY	We are able to bed relied on because we are honest and truthful.

VALUES

VALUE	DESCRIPTION
SERVICE	We help and assist the less fortunate communities.
COMPASSION	We show concern and tolerance for one another as well as empathy for people in the community that experience hardship.
INNOVATION	We change /transform what we do to improve our practices at school to achieve excellence.
KINDNESS	We are generous, friendly and considerate. Showing goodwill to others.
CLEANLINESS	We take pride in our environment. Keeping it clean and showing you care.
GRATITUDE	We show thankfulness and gratefulness to others for what we have and re

